




COSA



Colorado Organization of Superintendent's Assistants

Educate

Quality professional development specific to our unique positions

Engage

Connect with others from across the state, forming a network of knowledgeable professionals

Energize

Create renewed spirit through timely and energetic professional development

**June 22–24 2011
Denver Colorado**

www.cosaorg.com



The Program

Join us in Denver for a conference filled with opportunities to connect with other Superintendent and Board of Education Assistants and two days of professional development and networking.

June 22

6:00 Hospitality Gathering: Hotel Lounge

June 23

8:00–8:30 Breakfast
8:30–9:50 Designated Election Official’s Duties and Timelines
9:50-10:00 Break
10:00-11:30 Policy Change Review
11:30-12:30 Lunch
12:30–1:30 Facilitated Sharing Session
1:30–4:30 Establishing Relative Relationships in the Workplace
5:30 pm Dinner at Brio Tuscan Grill—Cherry Creek Mall

Free shuttle is available from hotel to Cherry Creek Mall. Shuttle Service is available until 9:30

June 24

8:00-9:00 Breakfast
9:00-10:30 Legal Perspective: Records Retention & Open Records
10:30-10:45 Break with light snack
10:45-11:30 ICAP— The P-20 approach to education
11:30-12:00 Business Meeting

Colorado Organization of Superintendents’ Assistants is an
Oppportunity to share and grow professionally while providing
Support to help our fellow colleagues, and
Achieve excellence in a challenging yet satisfying position

CREATED BY SHERYL WAHLERT

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The Speakers

Richard Bump: Caplan and Earnest Law Firm

Mr. Bump is the leader of the firm's education law practice area. He graduated with distinction from Colorado State University in 1969 and received his law degree from the University of Colorado School of Law in 1973. Mr. Bump's practice emphasizes school and education law and the varied issues associated with the representation of public school districts. The breadth and depth of his experience are beneficial in his role as general counsel for many Colorado districts, large and small.

Jeri Hodgson Fleuter: Colorado Association of School Boards

Jeri Hodgson Fleuter joined the CASB staff in the winter of 2000. Under Jeri's leadership as CASB's director of policy services, the policy department has successfully increased member access to policy services through various service avenues, including CASB's Online Policy Solutions. Jeri has worked with numerous member districts and BOCES to revise policy manuals, and she consults with CASB members and affiliates on a daily basis regarding policy development, implementation and evaluation. Jeri also oversees CASB's Policy Governance services. She was named an Associate Executive Director for CASB in January 2011.

Sue Ann Highland: Weld RE9 School District

Sue Ann Highland has been in education for over 17 years, and is currently working as the Director of Federal Programs, Curriculum, and Instruction for the Ault-Highland School District in rural Colorado. She holds her M.A. in Educational Leadership from the University of Northern Colorado. She has extensive experience in developing professional development systems and systemic change. Mrs. Highland will bring her enthusiasm for teaching adult learners with her presentation on Establishing Relative Relationships in the Workplace.

Central Location



Cherry Creek Holiday Inn Select

COSA Group Hotel Rate is \$95.00 per night. Please contact the hotel for reservations before May 6, 2011 to get group rate at 303-388-5561.

Reference COSA for group rate.

www.cosaorg.com



Registration

2010-11 Membership dues for:

Name _____

School District _____

Title _____

Address _____

E-mail _____

Phone No. _____

Fax No. _____

_____ COSA Membership \$125.00

_____ Membership and Conference
Registration \$225.00

Remember, the retreat cost includes all meals.

Please contact the hotel directly for room reservations **before May 6, 2011** to get group rate at 303-388-5561.

Mail registration to:

Linda Lohman
St. Vrain Valley School District
395 S. Pratt Parkway
Longmont, CO 80501

What is COSA?

Colorado Organization of Superintendent's Assistants is an organization that provides networking and support for assistants and secretaries to the superintendent and the Board Of Education. We hold a unique, one-of-a-kind position in Colorado school districts. Our annual conference provides the opportunity to meet with our peers and to gain knowledge that will support us as we navigate through the challenges inherent in a very demanding job. We also hold quarterly meetings throughout the state and provide an email network for our members to exchange ideas and ask questions.

“My assistant, JJ serves as Co-chair and has been a member of this group for several years. She has gained knowledgeable information that is pertinent and timely to decisions implemented by the Superintendent and Board of Education. She receives updated information about school law/policy changes and an understanding and awareness of current issues affecting education. She is also afforded the opportunity to network with superintendent's assistants throughout the state of Colorado.”

Nicholas M. Gledich, Ed.D.
Superintendent of Schools

Officers

Chair

Janea Fowler
Weld RE-9 School District
(970) 834-1345
jfowler@weldre9.k12.co.us

Co-Chair

JJ Fraizer
Colorado Springs School Dist. 11
(719) 520-2001
frazijj@d11.org

Treasurer

Linda Lohmann
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Educate Engage Energize

June 22–24 2011
Professional Development Conference

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