

2009-2010 OFFICERS

CO-CHAIRS

Janea Fowler
Weld RE9 School District
970-834-1345
jfowler@weldre9.k12.co.us

Sheryl Wahlert
East Otero R-1 School District
719-384-6908
swahlert@lajunta.k12.co.us

TREASURER

Mary Lou Sherwood
Academy 20 School District
719-234-1200
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At the 20th anniversary of the first COSA retreat, Ms. Teresa Jacobs was honored as the only founding member left amongst our ranks.

www.cosaorg.com

JUNE 2010 RETREAT Information

June 16-18

Radisson Denver Stapleton Plaza



Join us in Denver for a conference filled with opportunity to connect with other Superintendent and Board of Education Assistants and two days of professional and personal growth.

June 16

6:00 Hospitality Gathering: Connect with other Assistants from around the State

June 17

8:00-9:00 Breakfast
9:00-12:00 Creating and Seizing Opportunity in the workplace Diana Royce Smith
12:00-1:00 Lunch
1:00-3:00 School Law Updates/Changes
Dick Bump Caplan & Earnest
3:15-4:00 Sharing Session: Board Packets

Please bring copy of recent board packet (electronic or paper) for this session.

5:30 pm Group Dinner Location to Be Announced

7:30 pm Girls Only Denver Center for Performing Arts

Optional —please submit \$26.00 with registration if you would like to attend

June 18

8:00-9:00 Breakfast
9:00-10:30 Spirit of Commitment and Perseverance
Polly Letofsky
10:30-11:30 Business Meeting

COSA Group Hotel Rate is \$99.00 per night. Please contact the hotel for reservations before May 25, 2010 to get group rate at 1-800-333-3333.

Colorado Organization of
Superintendents' Assistants
invites you to join our
professional organization

COSA

*Join us at a COSA Reception
Following Key People Workshop
CASB Convention Thurs, Dec 3
Robert Trent Jones Room
at the Broadmoor*



Colorado Organization of Superintendents' Assistants is an opportunity to share and grow professionally while providing support to help our fellow colleagues, and achieve excellence in a challenging yet satisfying position

CREATED BY SHERYL WAHLERT

COSA is an organization that provides networking and support for assistants and secretaries to the superintendent and board of education. These key people hold a unique, one-of-a-kind position in school districts. COSA provides the opportunity to meet with your peers and gain knowledge that will support you as you navigate through the challenges inherent in a very demanding job.

"I live in the Southwest part of the state, so it is difficult for me to attend any of the monthly COSA meetings. However, the membership dues are well worth paying for the information sharing that goes on all year long! I can send out an email to our COSA group - and within the hour I usually have an answer to my question, a draft of a new policy I needed, or suggestions for additional resources to try! Everyone is so willing to help each other out! COSA is a network of knowledgeable experts who all do the same duties for different school districts across the state, and are willing to share their best with each other!! What a wonderful group! Thanks COSA!!!"

-Kristi Rodri
Executive Assistant
Durango School District 9-R



In an email to his Executive Assistant, Sheryl Wahlert, **Superintendent of East Otero School District, Jim Sullivan writes:** Sheryl, I enjoyed our discussion regarding the COSA retreat you attended. It is interesting to learn what other districts are doing and how. I know you always come back with some new ideas from your sessions or from visiting with your fellow COSA members. I was surprised to learn that so many other district Executive Secretaries were not members of COSA. I know you find the conferences valuable and I find value in our discussions about the conference. I hope you continue being part of COSA. I am sure others learn from you, as you do them.

Colorado Organization of Superintendents' Assistants

2009-10 Membership dues for:

Name _____

School District _____

Title _____

Address _____

E-mail _____

Phone No. _____

Fax No. _____

_____ COSA Membership \$125.00

_____ Membership and Retreat
Registration \$225.00

_____ Girls Only Denver Center for Performing Arts
Submit check for \$26.00 if you wish to attend.

Remember, the retreat cost includes all meals. Please contact the hotel directly for room reservations before **May 25, 2010** to get group rate at 1-800-333-3333.

Mail registration to:

Mary Lou Sherwood
Academy 20 School District
1110 Chapel Hills Drive
Colorado Springs, CO 80920